

SECRET

4 October 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Inspector General's Survey of the Office of Medical Services

REFERENCE : Your memorandum, dated 2 October 1968, subject as above

As requested in referent memorandum, following is a report on CMS actions on new follow-up procedures for executive annual examinations (Recommendation 9b of the IQ Survey).

1. The WAE Medical Officers who perform these examinations have been briefed on the need for confirmation from the employee or his private physician that any indicated treatment has been initiated.

2. The follow-up letter that is routinely sent to each examinee after his examination is being revised to convey the above point explicitly.

3. Instructions have been issued within the Clinical Division to assure that each examinee has a follow-up interview with the examining physician whether or not there are any abnormal findings.

4. Procedures have been established within the Clinical Division to assure that any examinee who requires follow-up treatment and who has no private physician is instructed how to get such a physician.

SIGNED

JOHN R. TIEFJEN, M.D.

JOHN R. TIEFJEN, M.D.
Director of Medical Services

25X1A

CMS/ExO

Distribution:

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 UNCLASSIFIED CONFIDENTIAL ☒ SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	A-DD/MS	4 OCT 1968	<i>Ealy</i>
2	ExO	1 OCT 1968	<i>W</i>
3	<i>Jun</i>	10 OCT 1968	<i>J</i>
4			
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<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input checked="" type="checkbox"/> RETURN
<input checked="" type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

9 Oct 68
 [] at our request -
 will send the orig of the attached
 back to OMS. Report of
effectiveness due 1 Oct 69.
 Please arrange ^{as} necessary for it.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

Executive Officer, OMS

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Executive Registry

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68-3360/3

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26 SEP 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Inspector General's Survey of the Office
of Medical Services

1. I have reviewed your response to the Inspector General's Survey of the Office of Medical Services and noted that you agree with the thrust of the report, nonconcurring in only Recommendation No. 13. This recommendation would place the responsibility on the Director of Medical Services for determining which geographic areas should require physical examinations of dependents before going overseas. Your proposal that OMS take the initiative with the area divisions of the Clandestine Services in bringing the present system up to date should satisfy the intent of this recommendation.
2. You requested deferment on Recommendations 5, 6, and 7. No. 5 recommended that the positions of Personnel Officer and Finance Officer, now occupied by OMS careerists, be filled by DD/S personnel. Nos. 6 and 7 recommended the consolidation of several OMS activities into a Selection Processing Division and a Medical Services Division. I concur in your request for deferment.
3. Recommendation No. 9 recommended that the Director of Medical Services develop procedures for follow-up action on the executive annual examination. You stated that OMS would improve the present follow-up procedures. I concur with your approach.

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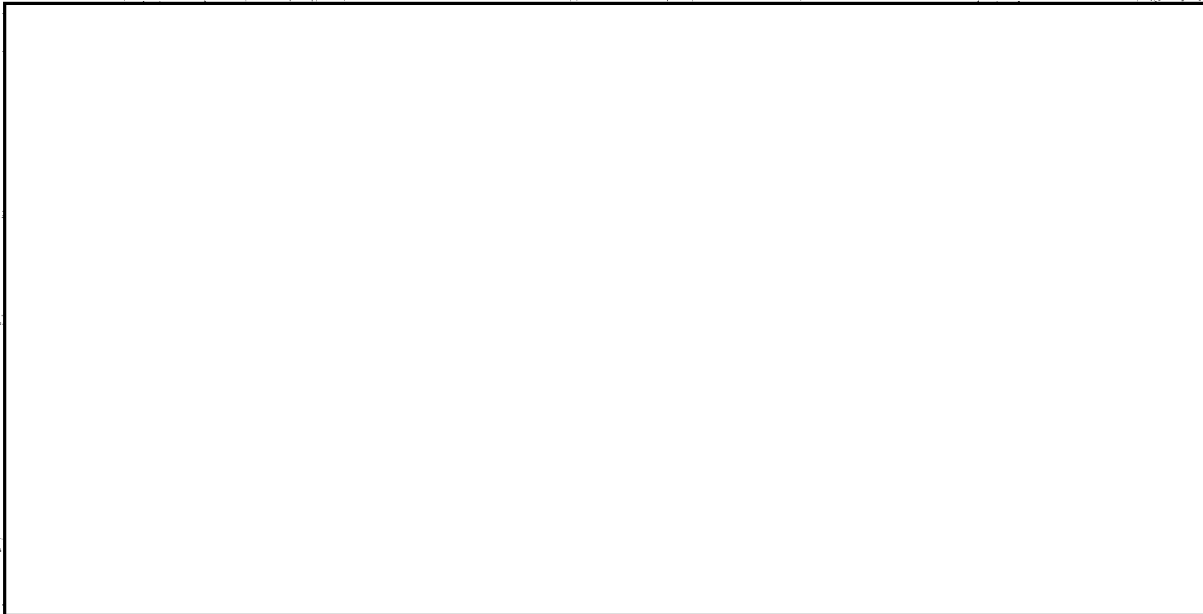
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6. Please inform me of your action on Recommendations 5, 6, 7, and 14 by 1 December 1968 and please prepare a brief report by 1 October 1969 on the effectiveness of the new follow-up procedure for the executive annual examinations.

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L. K. White
Executive Director-Comptroller

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1	ExO/OMS	22/9/68	mm
2	DMS	4/10/68	✓
3			
4			
5	ScO/OMS		
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	✓ INFORMATION	SIGNATURE

Remarks:

① to ②:
 Re LKW's call for report
 on this recommendation (9b)
 in the IG Report by "1 Oct" u.

DATE	
Sep 68	

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